



RMERC 2023 Leader Agreement Revised, 11/15/2022

In an effort to improve our retreat programming, RMERC has made several changes to our policies for 2023 retreats, to lessen the burden on retreat leaders and RMERC staff. Please read this updated agreement carefully before signing below. Given the ongoing uncertainty of the times we are living in, these are subject to change, and we will notify you of any additional modifications if they are necessary.

Overview: Starting in 2023, leaders will have the option to use a **lodging-based rental** model, in which we only charge you for the lodging that yogis use. For lodging-based rentals, we will no longer require a 16 person minimum or a per person per night fee. Lodging-based rentals will need to use our registration system, which will establish standardized lodging rates. Currently, all public and private dana-based retreats are eligible to use this new model (see below for details of private retreats). Teachers will still be responsible for retreat programming, screening participants, onsite management of their retreats (including yogi jobs and providing food and a cook), and promoting their retreats.

For leaders that stay with the original contract, RMERC will continue to charge a person per night fee and require a 16 person minimum, and you will need to provide your own registration system. We are calling this existing option an **attendance-based rental**, to distinguish it from the lodging-based rental above.

1. Lodging-Based Rentals

a. Retreat capacity. Our goal in general is to fill every retreat to capacity (please let us know if you have a maximum capacity).

b. Leader Expenses. Leaders need to budget for the following items so that RMERC can collect the necessary funds during registration. Note that these costs will be added to the standardized lodging rates, and will hence increase the prices for your retreat (the costs will be distributed across all room types).

- Staff travel costs
- Food and cooks
- Additional costs, which may include marketing and any sangha overhead you need to cover for your retreat (please keep to a minimum fair share).

c. Scholarships. RMERC will cover all scholarships up to the full cost of the retreat less the registration deposit. We will provide scholarships to anyone that honestly needs and requests one in the amount required for them to attend.

d. Accounting: Approximately 2 weeks before your retreat, we will send leaders the funds collected during registration, less the amount owed to RMERC for yogi lodging, as well as refunding any original deposits you paid us.

f. Private Retreats. To use the lodging-based rental system for a private retreat, leaders need to estimate the minimum number of yogis attending the retreat. If this number is less than 16 yogis, we will adjust the retreat pricing based on the minimum. If enrollment is less than the minimum, the leader must pay out-of-pocket \$60/person/night during high season or \$55/person/night during the off-season.

2. Attendance-Based Rentals (Original 2023 Contracts)

Leaders may opt to stay with their original 2023 Attendance-Based Rental contract (per person per night rates, a 16-person minimum, etc.) with a couple of modifications.

- RMERC is no longer providing registration services for these retreats (last year this was an option).
- At your request, RMERC *will list* full (tuition-based) retreats on our website and in our newsletters (last year this was not the case).

GENERAL INFORMATION

Items 4-20 of the original Leader Contract also apply to the new agreement, with a few small alterations:

Kitchen. The kitchen will be available for lunch on the last day of the retreat, unless there is another retreat arriving that same night.

4. Retreat Cabin. Please let us know directly if you wish to use the cabin. Cabin pricing is built in to your retreat costs. The cabin will be available unless you request that the resident managers NOT be a part of your retreat, in which case the cabin will not be available for your retreat.

5 & 7. Registration system. Use of the RMERC registration system is required for lodging-based rentals, but is not available for attendance-based rentals (see above).

15. Parking and carpooling. RMERC will set up a carpooling platform for all lodging-based rentals.

If any of these terms are unclear, or if any policy modifications are necessary for your specific program, we will be glad to discuss them with you. Please send an email to registrar@rmerc.org with any questions.

Type of Retreat You will Offer

Lodging-Based Rental

Attendance-Based Rental (as in the original contract)

Retreat Cabin Use

My retreat will use the retreat cabin. I have signed the cabin use agreement here: <https://form.jotform.com/223054510086144>

I am not sure about cabin use

My retreat will not be using the cabin

Agreed and Signed by Retreat Leader

Name: _____ Organization: _____

Signature: _____ Date: _____